

Fellows and Young Investigators Steering Committee Meeting
Thursday October 29th, 2009
Time: 11:00 AM – 12:00 PM

Dial in Number: (301) 451-6102

Frederick: Bldg 549, Conf. Rm. B Phone: (301) 846-1211

Bethesda: Bldg 40, Rm 1201/1203 Phone: (301) 480-2675

Agenda Items:

1. Call to Order

- a. Welcome to new members and introductions

New members: Michael Abram, Miranda Hanson (both Frederick)

- b. Attendance

Bethesda: Raed Samara, Brid Ryan, Liang Huang, Orla Casey, Tom Paul, Jim Gould, Lea Cunningham

Frederick: Jill Ford, Kate McGee, George Lountos, Vaibhav Saini, Geraldine O'Connor, Karobi Moitra, Katie Stagliano, Jordan Irvin, Rasmi Thomas

2. Excused Absences: Tim Chan, Kim Shafer-Weaver, Jason De la Cruz, Stephanie Watkins, Albert VanWyk

3. Departures: None

4. Approval of September 2009 meeting minutes

- a. September 2009 meeting minutes have been distributed. Approved

5. Subcommittee updates:

A. Scientific Committee: Chair – Stephanie Watkins

Seminar

PASS: (Raed) OITE approached us to collaborate on PASS. We have not had any interest from fellows in presenting or attending. This collaboration will increase visibility. The announcement will be put on the OITE website and sent to OITE listserv. Jonathan also sent an email to all CCR PIs asking them to participate in PASS and encourage their postdocs to do the same.

Brid and Raed will send reminders to PIs once a month to remind them about PASS

Frederick Fellows: (Jim) We opened the seminar series Wednesday October 21 with Scott Morgan. Scott will also meet with speakers one week prior to their talks. Our seminar series will follow the Frederick Faculty Seminar Series two Wednesdays a month at 1:30 in 549 Aud. We will continue on Nov 4th with Ben Luttge and Ranabir Das and Dec 9th with Markus Sitzmann and Cyril Barinka. We are recruiting volunteers for the winter/spring session starting Jan 20th. Dr. Strathern was instrumental in this re-organization along with Dr. Perantoni urging PI support.

Scott will meet with speakers one week before and one after their talks for preparation and feedback. May be PASS can take advantage of that as well!

Survey: (Kate) Poster is complete except for number of participants. Will pass around a copy for review. Katie will present the poster at the PI retreat.

B. Bylaws Committee: Chair – Tom Paul

Review of By-Laws. By-Laws can be found at: <http://ccr.cancer.gov/careers/fellows/by-laws.asp>

All SC members voted YES for proposed changes. Tom will send Liang the updated file to be posted on the website/Wiki.

C. Community Life: Chair – Raed Samara (Raed will be in discussion with subcommittee members to come up with one or two goals)

Felcom: (Orla) -OITE reported that the NPA Postdoc Appreciation Day event held on Sept. 24th was a success with large attendance in many locations.

-The NIH Graduate Student Research Festival will take place on Nov 12-13th

NPA: (Raed) The next annual NPA meeting will be held in Philly from March 12th to 14th, 2010. I would like to present a poster to showcase what NCI-CCR has to offer to its trainees. Potential topics to be included in poster:

- Diversity of trainees (where from and where they go after CCR)
- Core facilities offered by CCR
- CCR FYI: what it does to help trainees (Colloquium, other?)
- Training plan
- Mentoring initiatives

The proposed poster will be run by Jonathan for approval

Newsletter: (Tim) The latest newsletter has been distributed throughout the listservs and will be posted onto the website. Anyone interested in submitting articles or has ideas for an article to be added to the next issue (target date Jan/Feb?) can contact Tim.

Contact Tim if you have any ideas or would like to contribute

Social: (Jill) Nothing to report

There are plans for a happy hour in the first or second week of December (on a Wednesday)

Website: (Liang)

- a. Updates on the members list will be made during the week of Oct. 26. Please check the accuracy of the information on the list and let me know if anything needs to be corrected/added.
- b. July (SC retreat notes), August, and September meeting minutes will be uploaded to the website during the week of Oct. 26.
- c. FYI newsletter Vol. 8 Issue 2 will be uploaded during the week of Nov. 2.
- d. Susan Fox in the CCR Office of Communications, who is in charge of "signing off" the website update requests, suggests us to use a public wiki to upload/update some of the SC materials. A public wiki is open to the public in contrast to the limited access internal wiki we had. It could be faster and more convenient for uploading and updating contents.

Please keep in mind that it takes up to two weeks to post anything on the website. As an alternative, we can set up a public Wiki in which uploads can be made more efficiently.

Orientation: Bethesda (Liang) Attended the Oct 26, 2009 orientation at 6116 Executive Blvd., Suite 4075. Send out reminder emails to attendees (new trainees) after orientation. One to six new trainees attend orientations. Since orientation takes place every two weeks, Liang will need help. Brid suggested two options: create a rolling system in which SC members volunteer to attend orientation in place of Liang, or Liang will send out emails to SC members in case he cannot attend an orientation.

Frederick (Jim) Wednesday November 18th 9am Bldg 578, Geraldine and Tim will attend. A new sign up sheet for winter/spring 2010 will be distributed. We are working with Tim Sakemiller to automatically get the names and email info of incoming fellows.

D. Retreat Subcommittee: Chair – Stephanie Watkins

Please see addendum

6. New Business:

- (Jim) We should schedule CCR-FYI SC Wiki training with CCR Office of Information Technology Head Jeff Shilling. Perhaps next meeting? Login credentials are your normal NIH

username and password. The Retreat Sucommittee page is very active.

<https://ccrod.cancer.gov/confluence/display/FYISteering>

- (Jim) Please volunteer for a subcommittee, not everyone has signed up and we need your help.
- (Raed) CCR-FYI LinkedIn Group

Summary/Brief summary: Fostering the professional advancement of scientists and clinicians at CCR

Description: The Fellows and Young Investigators (FYI) Association was organized by non-tenured and non-tenure-track MDs, PhDs, or the equivalent, and pre-doctoral intramural scientists. It enhances the intramural training program, fosters communication among fellows and the CCR community, and serves as a liaison to administration programs that affect the training experience by:

- Organizing and promoting educational activities such as training courses and seminars.
- Identifying potential employment opportunities in traditional and nontraditional career paths.
- Helping orient new trainees.
- Facilitating communication among members.
- Connecting current CCR trainees with past CCR graduates

The issue we really need to work on:

1. How to ensure that all current CCR fellows get invited to the group. Raed suggested sending emails to branch and lab secretaries to get names of trainees.
 2. How to identify previous CCR graduates. OITE might have this information. Tom: Word of mouth is the most effective way of identifying previous and current trainees. Another way would be to identify those who are already on LinkedIn in groups such as the NIH
- Deadline is next Thu (11/5/2009) for any additional suggestions

A roundtable will take place in Frederick on Nov 10th for prospective trainees. Eight will be in attendance. Jim asked for 4-5 volunteers to help out with the event.

7. Adjournment: Next meeting is a Joint meeting in Frederick on Thursday, November 19th, 2009 at from 11 am to 12 pm. Note the date is Nov. 19th not the 26th. The regular meeting room in Bethesda is unavailable that day.

ADDENDUM: Retreat Subcommittee – Update Oct. 2009

- 1) Outstanding Postdoc 2010 – the top 8 candidates will be invited to give a 5 minute presentation on what they would present at the retreat if selected. The scores were too close to pick only top 5. Therefore Judges will select from the fellows to the right. The initial letter that will be sent to them is just an invitation to give a 5 minute presentation to the judges. Upon acceptance of this invitation the candidates will be sent specific instructions so as to have their presentations as similar as possible.

Mehdi Mollapour
Krista Delviks-Frankenberry
Jungfan Ji
Gabriela Kramer-Marek
Diana Stavreva
Adam Cheuk Tai Chi
Chao Tu
Brunilde Gril

- 2) Career Fair and Survivorship

(1) The steering committee voted by email for a survivorship speaker. The ranked results are:

(A) Brandon Hayes-Lattin, MD

(B) Heidi Schultz Adams

(C) Lillie Shockney

(D) Kris Carr

(2) The Office of Advocacy Relations sent us an expanded list of possible speakers which we will keep as a backup in case the initial list of 4 speakers doesn't work out.

(3) We are waiting to hear back from Shannon Bell, Director of Advocacy Relations, on her talking points for her tentative retreat talk which, if scheduled, would take place after the survivorship speaker. We sent her an email reminder this morning.

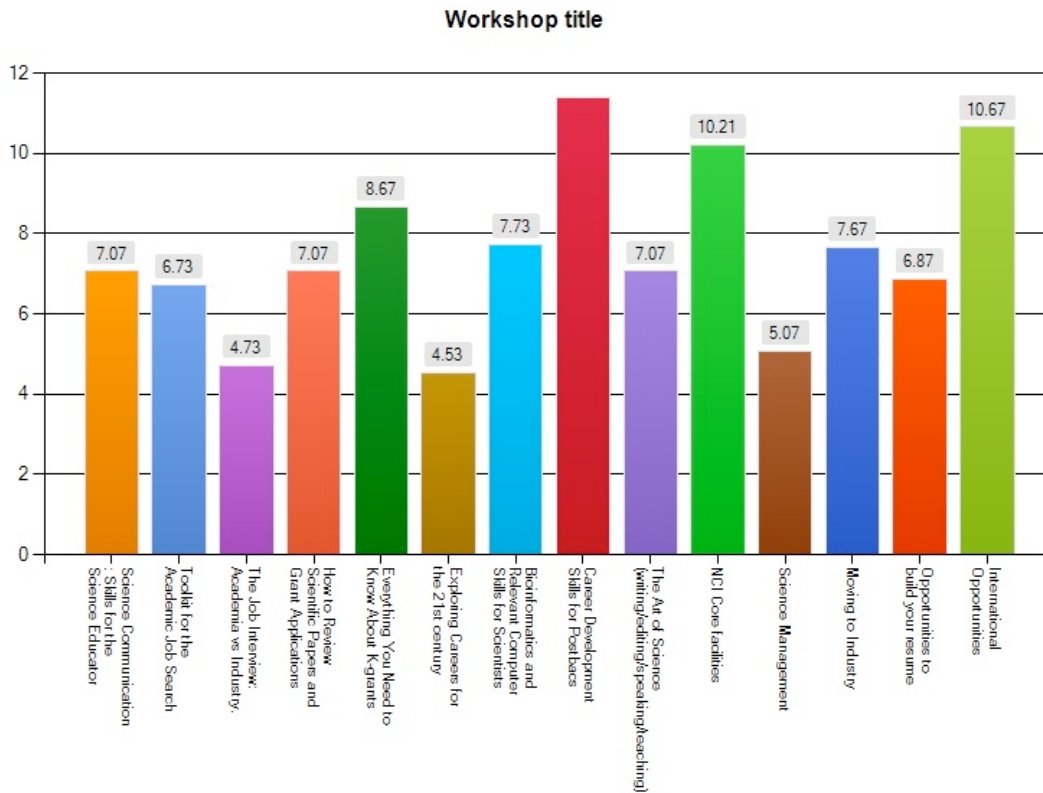
(4) We've expanded our list of vendors to target for the career fair based on accessing TEDCO's list (TEDCO = Maryland Technology Development Corp).

(5) We posted scripts on the wiki for calling, emailing, and writing to vendors to request their participation in the career fair. Two or three members are needed to help contact vendors.

- 3) Workshops

2010 FYI Colloquium workshops:

Rankings:



1. Exploring careers for the 21st century
2. The job interview: Academia vs. Industry
3. Science management
4. Toolkit for the academic job search
5. Opportunities to build your resume
6. The art of science (writing/editing/speaking/teaching) *
7. How to review scientific papers and grant applications *
8. Science communication: skills for the science educator *
9. Moving to industry
10. Bioinformatics and relevant computer skills for scientists
11. Everything you need to know about k-grants
12. NCI core facilities
13. International opportunities
14. Career development skills for postbacs

- There were 6 workshops at 2009 Colloquium. We will pick 6 for the 2010 Colloquium.
- Members of the SC should volunteer to chair these workshops. We can tap into the pool of CCR postdocs if needed.
- Each workshop should have 2 co-chairs, who will identify and invite speakers for their respective workshops

Raed's picks:

1. Exploring careers for the 21st century
2. The job interview: Academia vs. Industry (also add to this: toolkit for academic job search)

3. Science management
4. Opportunities to build your resume
5. The art of science (writing/editing/speaking/teaching)
6. Moving to industry

Workshop	Co-chairs	Potential speakers	Potential topics
Exploring careers for the 21 st century	Raed	- Tegan Blaine, PhD - Lorena De La Pena, PhD - Lana Kandalaft, PharmD	- Consulting - USAID - Associate Medical Director - Medical Liaison
The job interview: Academia vs. Industry	Karobi, Rasmi	- Matthew Sammons (Qiagen Recruiter)	
Science management	Stephanie	- Susan Olivo-Marston, PhD	- Conflict resolution - Setting up a lab
Opportunities to build your resume		- Stacy Gelhaus, PhD	Chair, NPA
The art of science (writing/editing/speaking/teaching)	Karobi, Rasmi	- Yali Friedman, PhD - Ian Brooks, PhD - Jonathan Gitlin, PhD	- Writing about Biotech companies - Science policy
Moving to industry	Raed	- Rana Al-Hallaq, PhD - Emma Bowden, PhD - Suzanne Nutter (Illy)	- Clinical Science - Pre-clinical science

Jim volunteered to co-chair the ‘opportunities to build your resume’ workshop.

This workshop should consider opportunities inside as well as outside the NIH

Tom mentioned that OITE held a similar workshop (Opportunities to build your resume) that did not go so well. He will get reviews from Lori Conlan to see why that workshop did not do well. Also, Karobi will meet with Lori Conlan on the 17th and will ask her for some details.

Jim suggested merging the Opportunities to build your resume workshop with a CV workshop.

Brid suggested having NCI Core facilities present posters since they are not part of the proposed workshops for the 10th Colloquium.

4) Logistics

Report from Julia (Contractor) –

We met with Lauren Kautz on Friday afternoon and as mentioned before, they do have availability for the CCR-FYI Colloquium on March 17-19, 2009. She has tentatively put all the space on hold and will be sending us over a proposal early this week. The room rates and room rental rates will be similar to last year’s pricing. I spoke Sarah Evans with the Tobacco Control Research Branch who let me know that Hershey PA is considered non-smoking and holding a conference there is fine.

The Hyatt Regency did not have any of your preferred dates available. I am attaching two additional hotel proposals, the first one is for Norfolk, Virginia Marriott and the second one is from the Hilton Head Marriott. Both locations are probably further away than you would like the group to travel.

If you would like to pursue the Hershey Lodge option, please let me know and I'll let them know.

Report from Liang –

1. Brid told me that as she learned from last year, "smoke free doesn't always mean smoke free!" I wrote her an email to ask about more details about the smoke regulation. I think we may ask Jonathan to double-check as we discussed in the last subcommittee meeting.
2. Past retreats had been held in Monday - Wednesday (e.g. '08 retreat). Of course, I personally prefer it to be held Wednesday- Friday so that there is a weekend following. But we should keep the Monday-Wednesday option open unless you have some other reasons to say otherwise.
3. For the two Marriott options Julia provided in her email, The Norfolk Waterside Marriott is 211 miles from Bethesda and 240 miles from Frederick; The Hilton Head Marriott Resort & Spa is, if I am correct, almost 600 mile from Bethesda and 625 miles from Frederick.

I think the second one is not even an option.

Liang will ask for price comparison since this is what decides where we hold the Colloquium. SC members cannot vote on this matter.

Travel distance is a factor to be considered since Hershey was picked for the 9th Colloquium because of travel time. Another factor to consider is A/V expenses.

If Hershey is picked, the retreat committee needs to remind planners of last year's problems so are they fixed this time.

5) Advocacy Relations

Shannon K. Bell, MSW, Director, Office of Advocacy Relations, NCI would like to present a seminar on Patient Advocacy Relations at this year's FYI symposium. We would schedule her talk following the Survivorship Speaker. Please read her proposal and be prepared to vote on this at the next SC meeting. She is willing to modify the plan/outline if we believe that a different approach might be more useful.

*This is an item that needs to be discussed and voted on at this SC Meeting *

All SC members voted YES. The advocacy relations segment will probably take an hour in total.

EMAIL FROM SHANNON:I am hoping to introduce the concept of Research Advocacy, ie: the idea of engaging advocates in the research process:

- Is it a good idea? --If so, why? - How can benefit the research - and therefore patient outcomes
- How can benefit the researcher

Here is an outline:

- The goal of involving advocates in research
- Models of Advocacy
- Advocacy Continuum
- Five Types of Advocacy
- Definition of a research advocate
- A framework for Research Advocacy at NIH

--How OAR can support you

I have attached an overview of advocacy to give you some context. Please let me know if you have any questions or concerns. I'm happy to modify the plan/outline if you feel a different approach might be more useful.

Shannon K. Bell, MSW

Director, Office of Advocacy Relations, NCI Bldg 31 Rm 10A28, 301-451-3393 Key info about NCI:
<http://www.cancer.gov/aboutNCI/servingpeople>

Advocacy Background from the National Cancer Institute (NCI)

The goal of involving advocates in research is to enhance the scientific process and improve patient outcomes by providing diverse perspectives. Advocates have become increasingly involved in the research process over the last several decades. Within the last decade, the involvement of patient advocates in the research process, particularly in the cancer research process, has been made a priority by the governments of the United States and the United Kingdom. At the National Cancer Institute (NCI) the Office of Advocacy Relations (OAR) coordinates advocate involvement in NCI activities. Models of Advocacy Advocacy Continuum (developed by the National Coalition for Cancer Survivorship, found at <http://www.canceradvocacy.org>):

Personal Advocacy – finding information, getting a second opinion, working for rights around privacy, employment, health insurance, etc.

Community Advocacy – speaking to others in the community, participating in support groups, engaging in community-based fundraising, etc.

National Advocacy – lobbying Congress around cancer concerns, telling one's story in the national media, participating in federal peer review Five Types of Advocacy (developed by Jane Perlmutter, Ph.D., Consultant and Cancer Research Advocate, found at <http://www.gemini-grp.com>):

1. Research - Ensure high quality research that is sensitive to the priorities of patients
2. Support - Help people who are facing cancer
3. Fundraising - Raise and distribute money worthy organizations involved in patient support, research and public outreach/education
4. Outreach and Education - Increase public awareness of risks and realities of cancer as well as methods and progress of research
5. Political - Impact public policy through lobbying Advocacy at the National Cancer Institute

The NCI's OAR works primarily with those who are in a research advocacy capacity at the national level. OAR defines a research advocate as:

Someone who brings a non-scientific viewpoint to the research process and communicates a collective patient perspective.

Note: A *patient* perspective is created when a person goes through personal or professional experience with the disease. A *collective* patient perspective is created when the person has knowledge of others' disease experiences and conveys this collective patient perspective rather than their singular experience.

*Something to keep in mind, we must be careful when it comes to lobbying as mentioned in point 5. Fellows and government employees are not allowed to participate in lobbying of any kind.